

**THE SCHOOL DISTRICT OF LEE COUNTY, FLORIDA
STUDENT ACTIVITY FUND**

APPROVAL FOR FUND-RAISER

SCHOOL _____ ORGANIZATION _____

1. We request permission from the Administration to conduct the following fund-raiser: (Describe items to be sold, dance, play, etc. and sale price)

2. The fund-raiser will be held at the following locations, dates and times:

Start Date: _____ Ending Date: _____

3. The profit from this fund-raiser will be used for the following:

APPROVED BY:

Teacher/Sponsor Date _____

Student Activities Director Date _____

Principal Date _____

Forward to Bookkeeper - One copy will be returned to Sponsor after Principal's Approval

FORT MYERS HIGH SCHOOL ACTIVITY CALENDAR REQUEST

Today's Date _____ Activity Date: _____ Time: _____

Activity: _____

Location of Activity: _____

- If the activity involves a sale, sponsor must also complete a Lee County Approval for Fund-raising form.
- If activity involves taking students off campus, sponsor must also complete a Fort Myers High Field Trip Request.

Group: _____

Sponsor: _____ Student Leader: _____

Number of students: _____ Number of chaperones (1:10): _____

Is substitute needed? _____ Is Administrative coverage needed? _____

- Teacher is responsible for completing leave request once activity is approved.

Is Custodial Staff needed? _____ Is Security needed? _____

- Group will be responsible for funding any extra custodial or security needs.

Sponsor signature: _____ Date: _____

Approved: _____ Date: _____

Denied: _____ Date: _____

Reason for denial

Placed on Master Calendar _____ Date: _____

Activities Director

Principal